

Construction Permit Procedures for On-Site Commercial Septic Systems

Rule 410 IAC 6-10 requires that a construction permit be obtained for all new or replacement septic systems serving commercial establishments. "Commercial" is defined as any facility with the exception of a one or two family dwelling. In order to obtain a construction permit, the following steps must be complete:

1. A soil survey report must be prepared by one of the listed ARCPACS certified soil science consultants and submitted to the Plan Review of Sanitary Engineering in the Indiana State Department of Health (233-1325). It is the responsibility of the owner or his designated agent to contact the consultant and meet with him at the project site where soil borings will be made to provide information for the soil report. *The Hamilton County Health Department will also be at the on-site meeting with the agent and soil consultant.*
2. After review of the soil report by the State Department of Health, a criteria letter is sent which outlines the required system type and size, based on the site and soil conditions and projected water usage. (The health department also receives a copy)
3. After receipt of the criteria letter, a registered architect or engineer must prepare, certify, and submit plans for review that embody the requirements outlined. The plans shall also include specifications and details for the new well or public water supply.
4. After all review and necessary revisions have been made to the plans, an approval letter (which acts as a construction permit) is issued and can be used to obtain a local health department permit.

Rule 410 IAC 6-10 requires that a construction permit be obtained prior to any construction of the septic system and any new or remodeled facility to be served by the septic system.

Please contact Plan Review at 233-7177 for Construction Permit Application. If you have further questions please call the number listed above or the Hamilton County Health Department at 776-8500.